



Minutes of the Annual General Meeting 2023

Date: 7 December 2023

Time: 9:15 a.m.

Venue: The Cityview, 23 Waterloo Road, Yau Ma Tei, Kowloon

Chairman of AGM: Mr. Lin Chun Pong

Minutes taken by: Ms. Chan Shin Kwan

Number of members present: 83

The Chairman greeted all members who were present at the Cityview, 23 Waterloo Road, Yau Ma Tei, Kowloon.

1. Confirmation of Minutes of Last AGM

- The minutes of the Annual General Meeting held on 1 December 2022 was confirmed.
- Principal Liang Kwun Fan proposed to adopt the minutes and Principal Cheung Yam Lung seconded the motion. Approved unanimously.

2. Matters Arising

- There were no matters arising from the minutes of the last meeting.

3. Chairman's Report

- The Chairman's Report 2022-2023 (p.6-24 of the combined file) was presented.
- The year 2022-23 was another year of tribulations. The Chairman, Mr. Lin Chun Pong, reported the dedicated work done by the Association this year.
- Mr. Lin highlighted the following points from the Chairman's Report:
 - The Association was thankful to the support of all members. We had 471 members, the second highest record in the number of members.
 - A workforce was set up to address the issue of the decline in student population. A forum was organized on 12 January 2023 to discuss how we were to respond to the challenge of dwindling student population. We issued suggestions to the Chief Executive on 12 September 2023 and posed the related suggestions to provide better quality education.
 - Our Curriculum Review & Development (CRD) Task Group worked hard to address various new issues in the post COVID era, including the challenge of AI in education, and the development of STEAM in Hong Kong. A survey was conducted in July 2023 to understand the implementation challenges.

- Professional development was another issue that has always been our concern. We offered “Staff Professional Development Services” which covers 6 areas and more than 40 topics. This has received very good response from schools.
- We continued to promote the use of Self-Regulated Learning (SRL) amongst schools for the 10th year. We organized a commendation scheme to celebrate the success of many teachers who had dedicated themselves to the use of SRL in classrooms for better learning and teaching.
- After four years of hard work, the Adaptive Learning Platform (ALP) was launched in September 2023 and 36 schools joined the scheme. The platform has more than 11,000 questions in the bank, and uses AI to assess the level of students to help them learn better.
- HKAHSS was honoured to co-organise the Hong Kong Laureate Forum. On 17 November 2023, 17 Shaw Laureates conducted the forum at four secondary school venues, with more than 1500 secondary school students participating in a dialogue with the Laureates.
- HKAHSS published a collection of essays called “*Lessons Learnt from COVID-19*” today, documenting 18 principals’ thoughts and tribulations in COVID.
- Mr. Lin also summarized the work of various task forces, and details could be found in the Chairman’s Report. “Your Support, Our Dedication” is our motivation to further our work.
- All the members present supported the establishment of a new company called Hong Kong Education Podium Limited (HKEdP) to continue running the Adaptive Learning Platform (ALP).
- Principal Cheung Yam Lung proposed to receive and adopt the Chairman’s report and Principal Hui Kin Yip Ronald seconded the motion. Approved unanimously.

4. Honorary Treasurer’s Report

- The Financial Statements of the Association for the year 2022-2023 (p.25-40 of the combined file) were presented.
- Mr. Cheng Kai Lam Joe, the Hon. Treasurer, explained the income and expenditure for the year ended 31 August 2023.
- Mr. Cheng drew special attention to the deficit and explained that such a situation was due to payment made to the Adaptive Learning Platform (ALP), and no other additional expenses.
- The financial status of the Association was healthy and we still have a surplus of around \$480,000 (excluding the ALP) as the Association adopts a very prudent and cautious manner in financial management.
- Adoption of the Financial Statements was proposed by Principal Wong Kon Man and seconded by Principal Liang Kwun Fan. Approved unanimously.

5. Appointment of Honorary Executive Secretary, Honorary Legal Adviser and Auditor

- Mr. Wong Wai Yu Michael was re-appointed as Honorary Executive Secretary for the year 2023-2024.

- Mr. Lau Kar Wah was re-appointed as the Honorary Legal Adviser for the year 2023-2024. Unique & Partners C.P.A. Limited was re-appointed as the Auditor for the year 2023-2024.
- The resolution was proposed by Principal Cheung Yam Lung, seconded by Hui Kin Yip, and Principal Leung Wing Woon. The resolution was carried unanimously.

6. Election of Members to the Executive Committee

- Due to the early retirement of Ms. Pang Wai Lan, and the expiration of tenure, there were three outgoing Executive Members: Ms. Pang Wai Lan, Ms. Chan Shin Kwan and Ms. Yau Kit Ying Veronica.
- There were three nominees when the nominations were closed on 1 November 2023:
 - Ms. Chan Shin Kwan from Maryknoll Convent School (Secondary Section)
 - Mr. Mak Man Chiu from Ho Yu College and Primary School (Sponsored by Sik Sik Yuen)
 - Ms. Yau Kit Ying Veronica from Fanling Kau Yan College
- The replacements for outgoing Executive Members would be elected from the above nominees.
- As the number of nominees and the number of outgoing Executive members were the same, Principal Liang Kwun Fan proposed the nominees to be the Executive members. The proposition was seconded by Principal Leung Yee Ho. All members agreed unanimously.

7. A.O.B

- The Executive Committee would like to suggest the increase of Membership Fees (including Full, Life and Affiliated Members) from \$300 to \$500, starting from September 2024. It was passed unanimously.
- Vote of thanks to the following people:
 - Mr. Lau Kar Wah, Hon. Legal Adviser, who will continue to assist HKAHSS in the coming year;
 - Mr. Wong Wai Yu Michael, Hon. Executive Secretary;
 - Mr. Lo Shiu Ming Tommy, Hon. Company Secretary;
 - Mrs. Lee Shek Yuk Yu Ruth;
 - Ms. Lee Suet Ying, Convenor of the Curriculum Review & Development (CRD) Task Group, and Adaptive Learning Platform (ALP) Task Group; and
 - Mr. Tang Chun Keung Teddy.
- There being no other business, the Chairman closed the meeting at 9:50 a.m.

Chairman:

Secretary:

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